



## Are you a Security Officer looking for a new career?

Due to our continued growth we are now recruiting a Security Officer to join our team working in the Museum of London.

The main responsibility is to ensure the protection and security of the Museum's Visitors, Staff and Premises. You will be required to conduct a variety of duties that include covering the Reception and ensuring you are providing 5-star customer service. Regular patrols to ensure the safety of all visitors. Control Room duties and monitoring CCTV Cameras. Promoting a culture of security during Events.

**\*Please only apply if you are available for an immediate start\*.**

**Locations you will need to cover: St Paul's, Canary Wharf & Islington.**

**Shifts: 4on&4off shift pattern, working a mixture of day shifts (06:30-18:30) and night shifts (18:30-06:30).**

### **What you get:**

- Excellent salary that meets London Living Wage of £10.55 per hour.
- Permanent contract of employment.
- Paid induction training and development throughout your career with Allied Universal.
- Full uniform provided.
- Automatically signed up for company benefit system (Perkbox).

### **What we want:**

- **MUST hold both SIA Door Supervision & CCTV Badge.**
- Excellent written and verbal communication skills.
- Proven experience as concierge/corporate officer; experience in customer service, front of house or relevant role is an advantage.
- Be responsive to the client's needs and work in partnership with the client and other suppliers to support the delivery of the services.
- Must be pro-active in your duties, be able to work on your own initiative and work with others.
- Must be able to work under pressure, be able make decisive decisions during incidents and difficult situations.
- Strong knowledge of site processes and procedures, and aptitude for learning and applying such.
- Honesty and integrity.
- Set an example of efficiency, sobriety, discretion, professionalism, and promptness. Never use abusive language or act arbitrarily when dealing with team members or employees.

To apply, please forward a detailed CV and covering letter explaining your suitability for this role

**A.I Recruit is an equal opportunity employer**